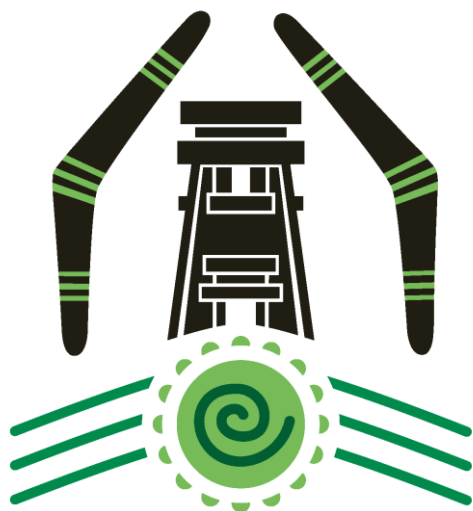


# A Guide for Students

2024







At Mulwaree High School we acknowledge the traditional owners and custodians of the land, the Gundungurra People. We pay our respects to elders past, present and future. Our beautiful 75 acres is, was and always will be Aboriginal country and we are caretaking it for generations to come.



*This painting represents Mulwaree High School in the Goulburn community upon Gundungurra land where students continue to learn and thrive in a supporting and educational environment. Students not only learn academically but are guided by the values Mulwaree upholds. These include showing respect, learning responsibilities and grasping opportunities. With these values students are able to be guided to make the best decisions to succeed throughout their life.*

*The circle in the middle of the painting that has the U shape symbols around it represents Mulwaree High School and students and teachers gathering together in one meeting place. Three symbols surround the main circle (Mulwaree) which identify the value that Mulwaree upholds (respect, responsibility and opportunity). Features such as hills and the Wollondilly River are represented in the painting to*



*demonstrate the landscapes of Goulburn. Lines throughout the painting connect the symbols, landscape features, meeting places and the main circle together to show togetherness and reconciliation throughout the community.*

*Overall, this painting symbolises students continuing their learning journey in a supported environment and taking this learning experience out into the community to make decisions and ensure students are able to succeed in their lives.*

**Jas Tooth artist**





# Welcome to Mulwaree High School

Mulwaree High School aims to empower students to be respectful, resilient and responsible learners who embrace opportunities to acquire the knowledge, skills and experiences to become positive contributors to local and global communities.

We pride ourselves on producing the complete student who has opportunities to excel in all areas of education. Our teaching programs cater to all students with successful NAPLAN and HSC results and diverse learning pathways for students of all academic levels in a relevant and challenging manner.

The school culture at Mulwaree is very positive and provides a safe environment where staff and students respectfully interact, while striving for the development of the whole student. Students, staff and the community are directly involved in the decision making process of the school.

Our students and staff have been recognised at Regional, State and National levels in all aspects of school. We have gained awards for Excellence in Student Achievement and Leadership, and State and National selection in sport, dance and music performance.

I look forward to getting to know you, as you become part of the Mulwaree school community.

Sally Curry  
Principal





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# General School Information

## Administration Office and Enquiries

The school's administration office is located near the main entrance to the school and is accessed by a path from the bus bay. Students access office support through the student window in A block. The office is open between the hours of 8:30am and 3:30pm each day during the school term.

Please direct all enquiries in the first instance to this office. The Clerical Staff will then be able to help obtain the information or appointment required.

## Bicycles and Scooters

Bicycles and scooters are to be left in the bicycle racks opposite A10. Entry to the school and leaving the school is along the bike track only. Students are to leave the bicycle area immediately after they park their bikes. A padlock will assist in the safe-keeping of their bike or scooter. It is law that every student riding a bicycle must also wear a helmet.

## Excursions

Most faculties conduct excursions to support delivery of the curriculum. Students must have a record of co-operative behaviour to be considered for excursions and the right to attend is subject to review by the Principal or Deputy Principal. All excursions are self-funding and refunds are not normally given. If excursions have restricted numbers, then prompt payment and return of permission notes will determine participation.

Parents are asked to ensure that they are waiting to collect their child where excursions finish after school hours.





## Interviews

Matters concerning a student's progress, or wellbeing may be discussed with the Year Adviser or Deputy Principal. All appointments can be arranged by prior appointment by phoning the school office on 4821 4499.

## Lockers

Student lockers are located in the DP foyer for students in Years 7-8 and vulnerable students and in the HSIE corridor for other year groups. They have a charging device inside. Students can hire a locker for the year through the office or are given a locker by their DP. Students should access their locker during break times.



## Mobile Phone Use

Mobile phones must be in Yondr pouches or lockers while students are inside the school gates. Phones are not to be used in classes except with Principal permission.

Students who need to contact parents during school time can see their DP.





## Parents and Citizen's Association

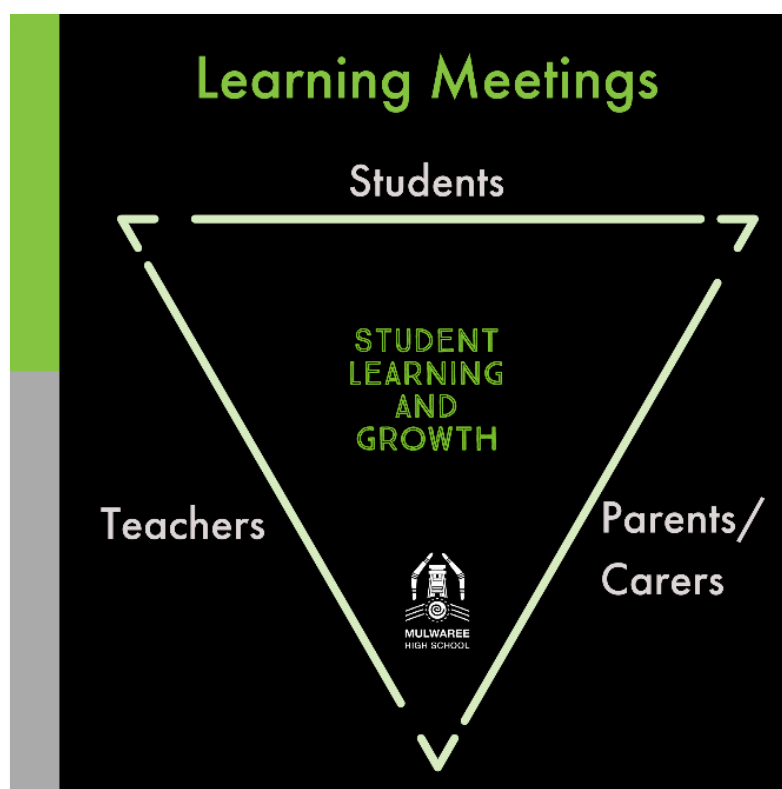
The P&C Association meets twice each term, presently in Week 3 and Week 7 on Thursday's at 6:30pm. The meetings are held in the school's Staff Common Room. The Mulwaree P&C is an important organisation in the school community and is not a fundraising organisation. Attending P&C meetings is a way to find out about and contribute to the school and all are made very welcome. Parent/Carer support at the meetings and/or the special activities that require parent participation will be very welcomed.

## Reporting / Parent Teacher Meetings

Student progress reports are issued in Term 1 to give parents an insight into how their student is settling into the school year.

Mulwaree students receive two other school reports per year - one at the end of each semester.

Parent Teacher meetings (learning meetings) are scheduled following the issue of reports and parents are encouraged to take this opportunity to speak with their child's teachers.





## **Student Bus Service**

Free bus travel is available to those students who live 2 kilometres radial distance or more from the school. The 2 kilometre radial cut off point is measured by the Department of Transport. Applications are completed online at [transportnsw.info/school-students](https://transportnsw.info/school-students).

The school bus bay is in McDermott Drive. Students who travel by bus are reminded that they must conduct themselves in a proper manner when travelling on buses. Misbehaviour could lead to the bus company refusing permission to travel on their buses. Students should enter the school grounds as soon as they exit the bus.

## **Time to Arrive at School**

Students should arrive at school between 8.30am and 8.50am in time for roll call at 9.00am.

## **Voluntary School Contribution**

The Voluntary School Contribution is used to provide extra facilities at Mulwaree, directly used by students such as outdoor seating, board games for lunch use and outdoor gym equipment.

## **Elective Subject Contributions**

Subject Contributions are charged to cover the cost of materials used in certain courses. Naturally, in the event of any family financial problems, a private approach either by the student or by the parent to the Principal or one of the Deputy Principals will secure immediate and sympathetic attention.



## School Houses

Students are placed into one of four houses for various competitions within the school. Each house has its own colour and animal emblem.

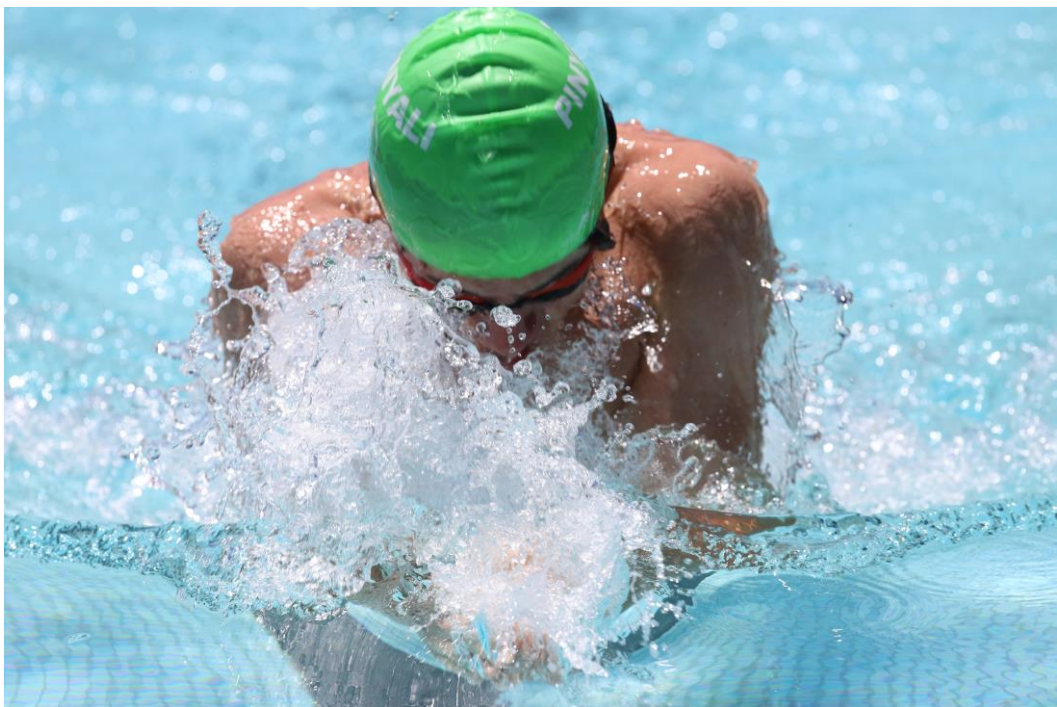
The Houses are:

**BANJORA - Red**

**MARLOO - Yellow**

**PINYALI – Green**

**TARMAROO - Blue**



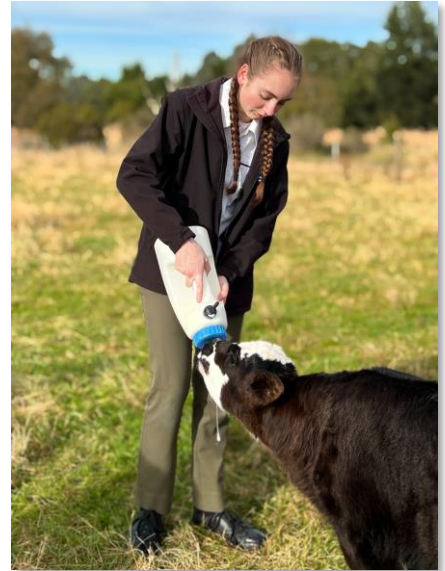
# Facilities

## Ag Farm

The Agricultural Farm is a 17 hectare site that has been specifically designed to cater for student experiences in traditional and non-traditional agricultural areas.

These areas include sheep, cattle and poultry, pasture crops, berries, herbs, fruit trees and Agro forestry.

The farm is connected to the Field Studies Centre, giving the school a 32 hectare site at its disposal.



## Computer Access

Mulwree High School boasts two state of the art computer labs each containing 30 computers which are connected to the Internet and to the school's intranet. The Learning Centre also has excellent computer access with 30 computers connected to the Internet for student use.

## Remembrance Museum

Begun in 1992, the Remembrance Museum has been warmly embraced by the Goulburn and District community.

As it stands today the museum boasts a free-standing building housing around 5,000 items of militaria, all of them history resources.

Our school has a sister school in Marquion, France near a famous World War I battlefield and bordering the school grounds. Students have planted a native tree for each and every citizen of Goulburn who was killed in twentieth century wars.



## Speech & Drama Room

Mulwaree High School has the only specifically built drama room in Goulburn. Over the past 15 years, students, parents and staff have worked to upgrade and improve the facilities in this room. The room has a sound system, a programmable lighting grid, a costume and props room and a scaffold system to construct sets easily.

The room has been developed to enable students to learn the various elements of production, whether it is acting, sound, lighting, costuming or set construction, through hands-on experience.

## Trade Hospitality Centre - Cafe

Year 11 and 12 Hospitality students operate the school café. It is a purpose built café and gives students the opportunity to have real life experiences in the industry they are learning about. They learn all aspects of working in the Hospitality industry. The café is open to all students and sells a range of drinks and food items at reasonable prices on selected days throughout the year.

The students also host special events in the café during the year. Events such as the Year 12 Major Work Exhibition, Anti-Domestic Violence Day, Principal lunches and Hospitality practical assessments provide students with many Hospitality opportunities.

The café is a wonderful asset for Mulwaree High School students and complements the Certificate III standard commercial kitchen in room D13.





## Spin Bike Room and MSA Gym

A gymnasium and bike room allow students to train for a variety of sports on a regular basis. The Mulwaree Sporting Academy provides students who show sporting ability and interest, the opportunity to train with coaching staff. Applications for the Sporting Academy are called for at the beginning of each year.



## The Learning Centre

The Mulwaree High School Learning Centre contains our collection of books, resources and learning spaces. The Centre has excellent, modern facilities and contains many resources to assist all students in their studies.

The Learning Centre also contains a video conferencing facility, the Aurora and tutorial rooms, a dedicated Senior Study Area, and the Careers office. The Learning Centre has 30 computers with internet access which are available for student use in research. The school's Learning and Support teachers are also located in the Learning Centre and support students' learning in many ways.

Our recent acquisition of GALE resources is an outstanding addition with links to a large bank of information sources and resources. These resources are available via the Department of Education student portal and the Oliver page.

Recently published quality Australian fiction books are a feature of the reading material as well as young adult graphic novels and picture books.

A photocopy and printing service is available at 10 cents per copy.

At break time a selection of board games are also available, including a large sized chess set.

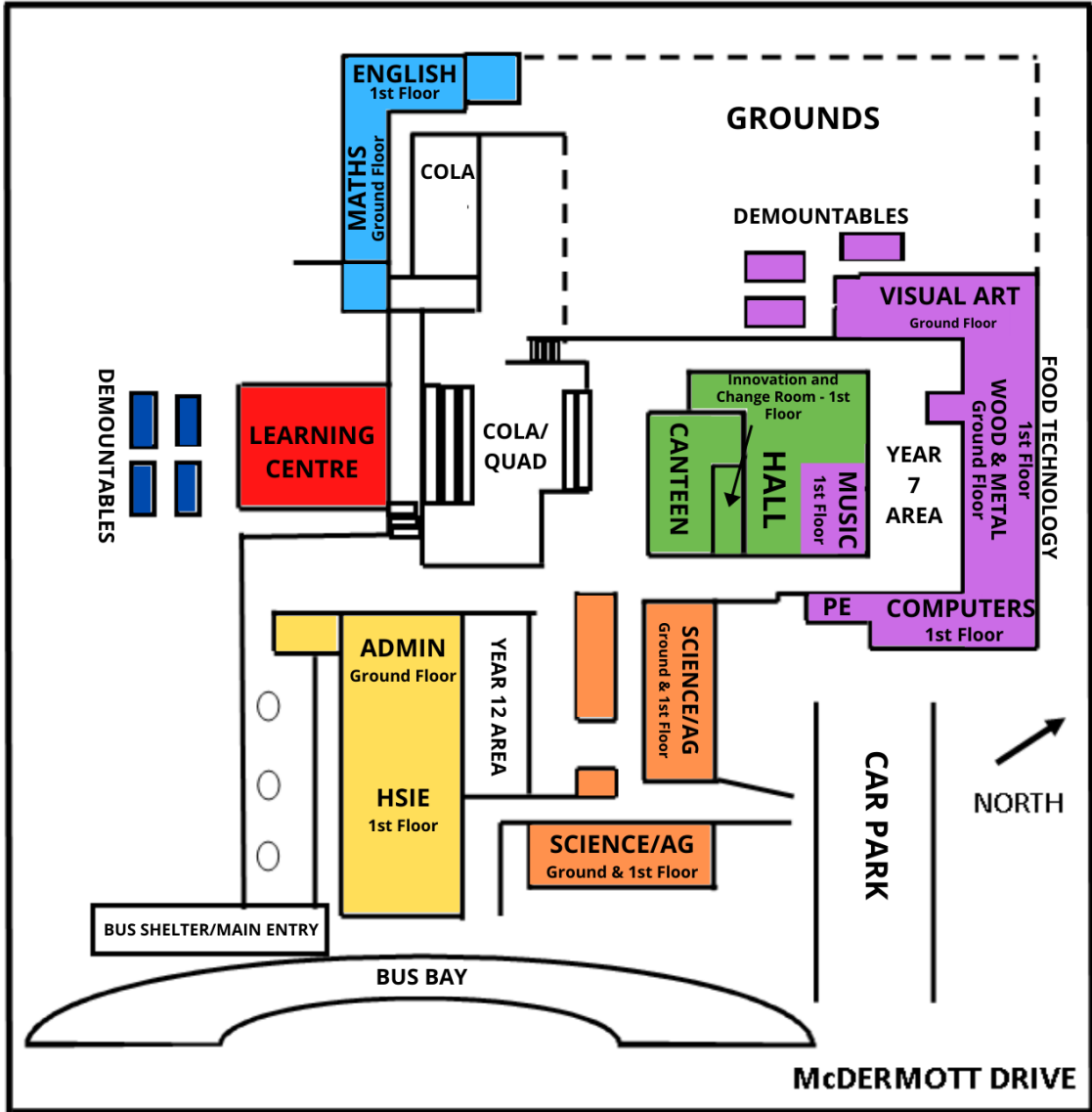
The Learning Centre is open to students before school from 8.30am, during break times and after school for a short time.







# School Map



- |  |  |  |
|--|--|--|
| <ul style="list-style-type: none"> <li><span style="display: inline-block; width: 15px; height: 15px; background-color: yellow; border: 1px solid black; margin-right: 5px;"></span> A BLOCK</li> <li><span style="display: inline-block; width: 15px; height: 15px; background-color: orange; border: 1px solid black; margin-right: 5px;"></span> B BLOCK</li> <li><span style="display: inline-block; width: 15px; height: 15px; background-color: red; border: 1px solid black; margin-right: 5px;"></span> LEARNING CENTRE</li> </ul> | <ul style="list-style-type: none"> <li><span style="display: inline-block; width: 15px; height: 15px; background-color: purple; border: 1px solid black; margin-right: 5px;"></span> D BLOCK</li> <li><span style="display: inline-block; width: 15px; height: 15px; background-color: lightblue; border: 1px solid black; margin-right: 5px;"></span> E BLOCK</li> <li><span style="display: inline-block; width: 15px; height: 15px; background-color: blue; border: 1px solid black; margin-right: 5px;"></span> SUPPORT</li> </ul> | <ul style="list-style-type: none"> <li><span style="display: inline-block; width: 15px; height: 15px; background-color: green; border: 1px solid black; margin-right: 5px;"></span> C BLOCK/HALL/<br/>CANTEEN</li> </ul> |
|--|--|--|



# Variations to normal school routine

## Late Arrival

Students should report to the Attendance Office to obtain a Late Slip for admission to class. A note from a parent explaining lateness should be given to the office at the time. Punctual arrival at school is important. Lateness contributes to the total absences recorded on student report forms. Any pattern of late arrival will be discussed with parents. Late arrival on three occasions without an explanation may result in Break 2 reflection.

## Sickness

If students do not feel well at school, they should report to the office. If, after 30 minutes of rest, they cannot return to class, parents/carers will be phoned to collect them from school. Students who require medication to be given to them at school need to complete the appropriate forms obtained from the school office.

## Accidents at school

If a student is involved in an accident at school, it must be reported to the Front Office as soon as possible so first aid can be administered, either in sick bay or at the site of the accident. The first aid officer will then make a decision as to the need to call parents/carers, or to call an ambulance for further assistance. All major accidents are reported by telephone to the Department of Education incident hotline.

## Absences from school

The law requires students to be present at school each day the school is open. Regulations require that a note signed by the parent, be sent to the school on the first day of the student's return. This note should be handed to the front office. Parents may also email a note via the school's email address - mulwaree-h.school@det.nsw.edu.au.



## Appointments during the day

No student may leave the school without prior permission. A note from home giving the reason for leaving school must be brought each time the student wishes to leave and be presented to the office to receive a leave pass before Period 1 commences. Students will sign out at the Office as they leave, showing their leave pass to an office staff member.

## Lost Property

Students should check with the office to see if the article has been handed in. Students are strongly advised to not bring large amounts of money or unnecessary or expensive equipment to school. It is highly recommended that **all clothing is labelled with the student's name**.





# Student Wellbeing

## “Every student is known, valued and cared for”

In supporting one of the most important goals in the NSW Department of Education’s 2018-2022 Strategic Plan, Mulwaree has introduced a number of initiatives to assist in meeting this.

### Wellbeing Support

The following wellbeing support is available to Mulwaree students:

- **Year Advisors** – each year group from Years 7-12 has a Year Advisor to assist with wellbeing support. The Year Advisors are often the first person a student will go to for support. The Year Advisors for 2024 are:
  - **Year 7** Matt Rowston
  - **Year 8** Kaitlyn Hamson
  - **Year 9** Heather McIntosh
  - **Year 10** Hayley Price
  - **Year 11** Melissa Smith/Hayley Zucchetto
  - **Year 12** Matt Rowston/Hayley Zucchetto
- **Pastoral Care** – Each student in Years 7 & 8 have one period a fortnight with their year adviser. This gives more of an opportunity for Year Advisors to get to know the students in their year group and vice versa. In 2024, students will engage in developing a growth mindset.
- **Deputy Principal** – each DP provides wellbeing support for up to 2 year groups. Michelle Randall Years 8 & 11, Natalie Gorman Year 9, Kalynda Martone Year 10 and Meegan Menzies Year 7, 12 and Support.
- **Lunch Club** –Lunch Club runs Monday to Friday Break 2. There is no cost for students to attend and make a sandwich or some toast.



## Learning Support

- **Learning and Support Teachers (LaSTs)** – In 2024, Mulwaree will have three LaSTs. These teachers can be found in the Learning Centre and assist in developing Individual Learning Plans for students and advising teachers on adjustments to make in classrooms based on their assessment of students.
- **Student Learning Support Officers (SLSOs)** - These employees assist teachers of classes where there maybe students with learning support needs.
- **Specialist Support Classes** – Mulwaree has five specialist support classes – two classes for students with autism and three MC classes. Specialist teachers and SLSOs support these students in small classes of only 7 students each.





## Anti-Bullying

The Anti-bullying policy at MHS outlines the processes for preventing, protecting and responding to student bullying in our school and reflects the NSW Department of Education's Anti-bullying Strategy located at <https://antibullying.nsw.gov.au/>.

Mulwaree High School is aware of the reach and impact that bullying behaviour has on students physically, socially and psychologically.

Bullying is the **repeated** verbal, physical, social or psychological behaviour that is harmful and involves the misuse of power by an individual or group towards one or more persons. This also includes bullying through information and communication technologies such as mobile devices and online modes (Snap Chat, Facebook, Twitter, etc.). Conflict or fights between equals or single incidents are not defined as bullying.

Bullying can involve humiliation, domination, intimidation, victimisation and all forms of harassment including that based on sex, race, disability, sexuality or gender identity. Bullying of any form can have long term effects on those involved including the bystander.

For example:

- **Verbal:** name calling, teasing, abuse, putdowns, sarcasm, insults, and threats.
- **Physical:** hitting, punching, kicking, scratching, tripping, spitting.
- **Social:** ignoring, excluding, ostracising, alienating, and making inappropriate gestures.
- **Psychological:** spreading rumours, dirty looks, hiding or damaging possessions, malicious SMS and email messages, and inappropriate use of camera phones.
- **Discrimination:** based on race, gender, age, sexuality or disability.

Any behaviour encountered as listed above is not accepted at Mulwaree High School the school employs a number of strategies to deal with this. Our first aim will be to resolve the issue within the school in an amicable fashion. Year Advisers will be informed of any bullying and be involved in the resolution of issues. Deputy Principals are to be involved in this process if the issue cannot be resolved using other strategies.



If students are found to be deliberately bullying another student, the school will also elicit support from parents to speak with their child about their behaviour. Support will also be provided to victims of bullying in the form of counselling or reflection using the school counsellors or the school's Wellbeing Teacher.

Mulwaree High School has implemented numerous bullying prevention strategies.

These include:

- Regularly promoting the school's three identified values - Respect and Responsibility and Opportunity - which clearly aim to foster a non-bullying community. This program looks at encouraging positive behaviour in relation to bullying as a prevention strategy.
- The school engages with the National Day of Action against Bullying and Violence.
- Encouraging students to report bullying to teachers or the Deputy Principal. Reporting bullying does **not** make it worse.
- Engaging with Backflips Against Bullying

# IS IT BULLYING?

When someone says or does something UNINTENTIONALLY hurtful and they do it once that's **RUDE**

When someone says or does something INTENTIONALLY hurtful and they do it once that's **MEAN**



When someone says or does something INTENTIONALLY hurtful and they keep doing it even when you tell them to stop or show them that you're upset, that's

**BULLYING**

# Leadership Opportunities

## Student Captains and Prefects

The Mulwaree High School Captains, Vice Captains and Prefects are elected from the current Year 11 by both the staff and Year 11 students for the following year.

The Prefects conduct various activities at Mulwaree which benefit both staff and students including formal assemblies, fund raising, sport, faculty functions and community affairs.

The Prefects not only represent the school at important assemblies and ceremonial functions, they also provide a role model in sport, scholarship and leadership for the junior students at Mulwaree.







## **Student Representative Council**

Mulwaree High School operates a Student Representative Council which consists of 30 members. The present Council's term will end in August, at which time four new representatives from each year will be elected from Years 7 - 11. They will then hold their positions for 12 months.

The object of the Student Representative Council is to improve Mulwaree High School for the benefit of the students. The pupils are often aware of problems that are not seen by staff or parents and the hope is that such problems can be solved.

## **Arts Council**

The Arts Council is involved in the promotion of creative and performing arts at Mulwaree High School. The Council assist in the organisation and running of the Mulwaree Concert Series as well as external school events such as Youth in the Blues.

Activities such as Busk Out, Art Show and Drama performances are activities run for students by the Arts Council.

## **Deadly Council**

The Deadly Council helps to create cultural awareness within our school community. Students take part in enrichment activities to foster community links as well as coordinating whole school events for NAIDOC Week and Sorry Day.

## **Social Justice Council (SJC)**

The Social Justice Council is interested in the promotion and education about social issues and causes. The Council coordinates external fundraisers such as Shave for a Cure, Jeans for Genes day. Students on the Social Justice Council also manage the Mulwaree Opportunity Shop.



The Sports Council is involved in promotion of sports and physical activity at Mulwaree High School. The Council assists in the organisation of whole school carnivals and events, such as Pink Stumps Day and the Sports Gala evening. The group also run lunchtime activities for students and manage breaktime equipment.



## Extra Curricular Activities and Clubs

Mulwaree High School boasts a wide range of 20 extra curricular activities and clubs. These activities include:

### Ag Club

Ag Club is run each Monday week A and involves around 25 students from years 7-10. Students are involved in a range of activities such as maintaining their own gardens, stock work and cooking with produce grown in their gardens.



Ag Club is a welcoming group of students who enjoy spending time at the farm. Any student interested in joining Ag Club should collect a permission note from the Science Staffroom.

### Harriers

Harriers is an after school fitness group that is run on Monday and Thursday afternoons from 3.30 to 4.30 by Mr Armstrong. The group focuses on improving fitness in a fun and challenging environment.



## Mulwaree Sporting Academy

Students who enjoy and show talent in the sporting arena are encouraged to apply to be part of the Mulwaree Sporting Academy. Students are provided opportunity to be coached by accredited coaches as well as participate in regular fitness and wellbeing activities. The academy aims to educate students about the demands of being an elite athlete and provide opportunities for athletes to grow as people and prepare for the world of elite sport.



## Public Speaking and Debating

Public Speaking and Debating offers a range of opportunities, both active and passive, for students to build friendships and skills that will stay with them. At Mulwaree High School we continue to have a very active Public Speaking and Debating Club. Students are not required to participate in competitions although many do practise the knowledge and skills they learn.





## School Band, Choir & Other Musical Groups

These groups meet each week, most frequently at lunchtime or after school.

They provide a great opportunity to develop skills and to interact with other students with similar interests. Students from beginner to advanced levels are welcome and catered for. There are some band instruments available for loan from the Music faculty.



## Sports

Numerous teams are entered in the CHS Knock-Out competitions, and all students have the opportunity to trial for these teams. Students showing particular ability in a team or individual sport are given the opportunity to trial for Zone and South Coast teams.



## STEAM Club

STEAM Club meet every Monday afternoon. They participate in a variety of fun practical activities solving problems, building models and coding robots.

# Recognition Awards



**Principal's Medallion**

- Academic excellence across a number of subjects.
- Students must be nominated by teachers to receive this award.



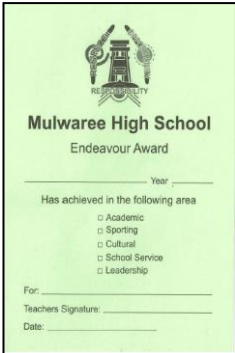
**Effort and Encouragement**

- Given to 10% of each class to students who have displayed continual effort in order to achieve to their potential.



**Academic Achievement**

- Given to students who meet NESA's A descriptor.



**Achievement tickets or Green ticket**

- For sustained effort in academia, sport, cultural pursuits and school service.
- Accumulate towards end of term raffle.
- Accumulate towards Endeavour Awards (Bronze—30 tickets, Silver—60 tickets, Gold—100 tickets, Platinum—150 tickets) , presented at Semester One Ceremony and also at the day ceremony for Semester Two.



**Mullies or Mulwaree Tickets**

- Fast and frequent reward system.
- Outside the classroom
- Directly related to school values; Respect, Opportunity and Responsibility
- Used by staff on playground duty, bus duty, assembly line up etc.
- Can be redeemed for activities held throughout the term eg. Mulwaree Day



# Recognition Events

## Semester 1 – Day Assembly (Last week of Term 2)

Awards presented:

1. EFFORT AND ENCOURAGEMENT - (given to 10% of each class)  
Awarded to students who have displayed continual effort in order to achieve to their potential throughout Semester 1.
2. ACADEMIC ACHIEVEMENT – Given to students who meet NESAs A descriptors. (100hr electives are not awarded)

## Semester 2 – Day Assembly (2<sup>nd</sup> Last week of Term 4)

Awards presented:

1. EFFORT AND ENCOURAGEMENT - (given to 10% of each class)  
Awarded to students who have displayed continual effort in order to achieve to their potential throughout Semester 2.
2. ACADEMIC ACHIEVEMENT – Given to students who meet NESAs A descriptors. (100hr electives are not awarded)

## Presentation Evening (Last week Term 4) at GPAC

Awards presented:

1. 1<sup>st</sup> IN COURSE (100hr and 200hr included) - Core subjects, where all cohort study that subject, 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> in course recognised.
2. PRINCIPAL'S MEDALLION for Academic Excellence – In Years 7-9, Head Teachers nominate students receiving NESAs A grades for their courses based on a student's overall grade for the year. In Years 10-12, the submitted NESAs grades are used to identify students who received A grades. (100 electives not included). Students who receive a specific number of nominations are to be awarded a Principal's Medallion.

## STAR Award Night (Mid Term 4)

- Recognising students who have achieved success in and participated in a variety of extra curricular events and competitions.

## Sporting Gala Evening (End Term 4)

- Recognising individual and team participation and success in school based sporting endeavours.

Students receiving awards will be notified by letter or formal invitation.  
Parents are invited and encouraged to attend. All ceremonies are available for parents and carers to view on Zoom.

# School Uniform

Students at Mulwaree High School are expected to wear the correct uniform at all times.

## School Uniform

- Shirt - School polo shirt or button shirt with logo  
Black trim (**Senior**)  
Green trim (**Junior**)
- Skirt - Grey with green check
- Shorts - Dark grey
- Long Pants - Dark grey
- Jumper - Black Woollen with Logo
- Jacket - Mulwaree High jacket
- Stockings - Black
- Socks - Plain white or black
- Shoes - Black leather
- Caps and bucket hats – Black with logo



## PDHPE and Sport Uniform

- Shorts - Black sport shorts
- Shirts - Black Mulwaree polo
- Shoes - Joggers / Sneakers
- Socks - White
- Track suits - School black track suit



## Shoes

It is a WorkCover and Department of Education requirement that students wear shoes that will give adequate protection to the feet. This is especially important for Industrial Arts, Food Technology, Art, Science, Agriculture and related subjects because of the possibility of falling objects that are sharp, heavy or hot.

**Shoes must cover the whole foot and the uppers must be all leather.**

Joggers or runners should be brought for PE/Sport times and changed into just for those periods, along with the rest of the sport uniform. They should not be worn at other times.





## Expected Behaviours in the playground

# Expected behaviours in CLASSROOMS

### RESPECT

Follow instructions

Listen

Cooperate

Use appropriate language

Attempt all tasks

Try new things

Do your best

Challenge yourself

OPPORTUNITY

Value others

Value the learning space

Be prepared

Be safe

RESPONSIBILITY



# Expected Behaviours in classrooms

## Canteen

- Line up at yellow line
- Proceed to serving window on supervising teacher's instructions
- Only two people at a time at each window
- Students to follow supervising teachers instructions

## Hall

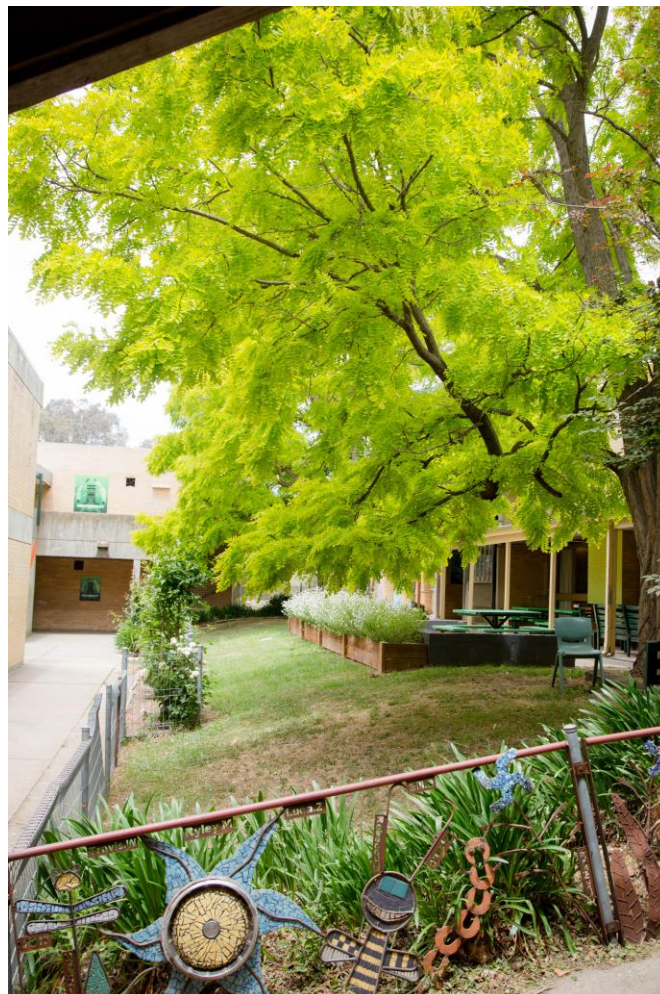
- Open as needed in bad weather
- Students may use only with a supervising teacher present
- All rubbish to be placed in bins provided

## TAS Area

- Year 7 students only
- Handball permitted

## Oval


- Ball games may be played but no contact sports



# Positive Learning Habits

## Positive Learners:

### Inquire



Think curiously  
Ask questions  
Research multiple sources  
Clarify information

### Challenge



Set Goals  
Take Risks  
Learn From Mistakes  
Keep Trying

### Innovate



Test new ideas  
Think deeply  
Be creative  
Solve problems

### Reflect



Seek feedback  
Check success criteria  
Implement feedback  
Refine goals



TO WRITE A PARAGRAPH YOU NEED AN;

IDEA



I	IDENTIFY	-Identify what your paragraph is about
D	DESCRIBE	-Describe your point. You may include an example
E	EXPLAIN	-Explain examples to support your point
A	ANALYSE	-Analyse your point to link back to the question or into the next paragraph
C	A CRITICALLY ANALYSE	-Compare and contrast
E	EVALUATE	-Make a judgement on the value
C	E CRITICALLY EVALUATE	-Express an overall point of view



# Student Laptops

## What Devices can students bring to School?

Students should bring a laptop, Chromebook or tablet to school everyday. The device must follow the required specifications in the following section. Students currently bringing their own devices to school find laptops easiest to work with, whilst those using tablets do so with a keyboard attachment.

## Device Specifications

The following are minimum specifications for a device for students to use:

- 128GB of storage (hard disk)
- 4GB of memory (RAM)
- 11.6 inch screen
- Windows 10 Home, Education or Professional versions
- At least 6 hours of battery life

There is an online store through Learning with Technologies, that provides a choice of devices that meet the specifications of our school. This store can be accessed at [mhs.orderportal.com.au](https://mhs.orderportal.com.au).

There is no obligation to purchase through this store.

## Software and Apps

Devices must have software or apps that allow for internet browsing, word processing and creating spreadsheets and presentations. Students can download Microsoft and Adobe software FREE from [bit.ly/byodsoftware](https://bit.ly/byodsoftware)

It is recommended that anti-virus software be installed on your device.

## Student Responsibility

Students must

- Ensure their devices are safe and secure at all times
- Use devices according to school and NSWDEC policies while at school

## Free Microsoft Office 365 for students Where and How to Download the Software

The DEC has an agreement which allows the download and install of Microsoft Office to support students.



The agreement with Microsoft allows students to download the full suite of Microsoft Office applications for use on their personal devices free of charge.

This document details how to find, download and install the Microsoft Office software on the student's personal device.

#### Step One:

Go to the [student.det.nsw.edu.au](http://student.det.nsw.edu.au) website and log in using the student's school username and password.

#### Step Two:

Once logged into Student Portal, look to the menus in the bottom left of the screen. The menu needed is Labelled Learning. Click on the plus symbol that is to the right of the heading to expand the menu, then click on the more option in the bottom of the menu to expand the menu even further. This should make the menu item Microsoft Office 365 visible, click on this link.

The image to the right shows where to look for the menu tabs on the Student Portal home page.

#### Step Three:

Once you have clicked on the Microsoft Office 365 link it will open a new window. The images to the right show what the page will look like.

When this page opens there is an Install Office 2016 button (as highlighted in the image). Click on this to start your download and install of Microsoft Office, it opens in another window.

At some point in the install process you will be asked to enter your username or account email address to register the product. The email that you enter is your student email address. eg. [jane.citizen1@education.nsw.gov.au](mailto:jane.citizen1@education.nsw.gov.au) you can always get your student email from logging onto student portal and checking your email and by hovering your mouse pointer over the profile icon in the top right of the email inbox screen.

The install can take up to two hours to complete, if you already have MS Office

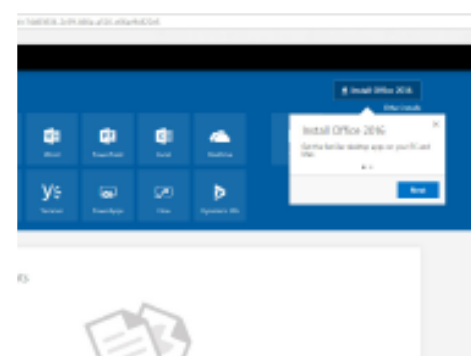
2016 installed on your computer you can also use your student email to



register your existing installation of Microsoft Office 2016.



### Registering and activating your



### student copy of Microsoft Office 365

If you have just downloaded and installed your student version of Office 365, purchased a computer which comes with Microsoft Office pre-installed as an unregistered trial version or your previous subscription has lapsed on an older device, you can register Microsoft Office 365 with your school email and user details.



This guide will take you step by step through the process of registering your installed student version of Microsoft Office 365.

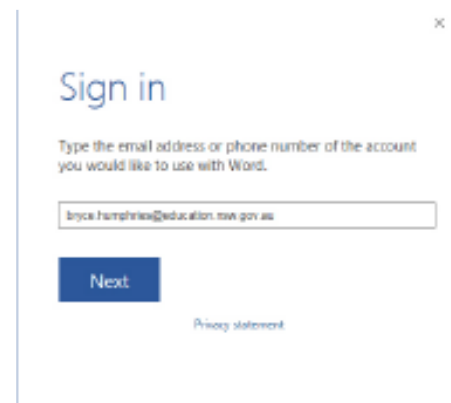
#### Step One:

Open MS Word or another Office application. When it loads look at the top right of the window and click on “Sign in to get the most out of Office” or another link similar to “Activate your product for more...”



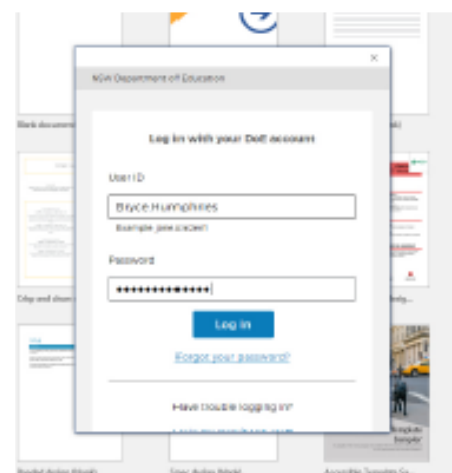
#### Step Two:

A sign in window will appear where you need to enter your school email address. An example is shown in the second image to the right. Click on the “next” button when you have entered your email address.



#### Step Three:

Next a Department of Education log in screen window will load. Here the student needs to enter their school user name and password. An example is shown in the third image on the right. When you have entered your school user name and password click “log in” to complete this process.



This should register your copy of Microsoft Office 365 for your device.

There may be slight variations in how the first link for sign in or activation is worded. Alternatively Microsoft Office might display a pop up prompting you to activate your Office 365 install. If that occurs use steps two and three to complete your registration. If you experience any problems with this install, please contact the school Technology Support Officer (Block D) for more information registering Office 365.



# Teaching Staff - 2024

**PRINCIPAL** – Sally Curry

**DEPUTY PRINCIPAL** – Kalynda Martone

**DEPUTY PRINCIPAL** – Natalie Gorman

**DEPUTY PRINCIPAL** – Michelle Randall

**DEPUTY PRINCIPAL** – Meegan Menzies

**CAREERS ADVISER**

- Hannah Boyers

**CREATIVE & PERFORMING ARTS**

**Head Teacher – Christopher Paton**

**MUSIC**

- Matthew Farrow

**ART**

- Toni Campbell
- Kirsten Reid

**LANGUAGES**

- Ian Hilyard

**DRAMA**

- Kaitlyn Hamson

**ENGLISH**

**Head Teacher – Owen Whittaker**

- Parviz Amirinezhad
- Cassandra Christie
- Jayden Finn
- Robyn Hill
- Kate Hunter
- Hayley Price
- Melissa Smith
- Hayley Zucchetto (HT Admin)

**HSIE**

**Head Teacher – Megan Kell**

- Elizabeth Christie
- Pene Morcom
- Ellie Nye
- Jordan Spence
- Sarah Spence
- Bronte Willdin

**LEARNING SUPPORT**

**Head Teacher – Keagan Mitchell**

- Natalie Bann
- Tara Barck
- Rohini Baxter
- Louanne Cranston
- Jannine Devery
- Rebecca Perry
- Martin Purcell
- Lisa Quade
- Julie Roberts
- Ben Stephenson
- Judith Stuart

**MATHEMATICS**

**Head Teacher – Ben Shoard**

- Vicki Hart
- Yogesh Kumar
- Anita Mason
- Jess Senff
- Jane Simmons
- Bailey Stewart
- Naomi Wambui
- Peter Zhou

**PDHPE**

**Head Teacher – Bradley Armstrong**

- Angela Albrighton
- Adam Bruckshaw (HT Teaching and Learning)
- Laura Fletcher
- Erin Leonhardt
- Corey Manning
- Raylene McClelland
- Heather McIntosh
- Matt Rowston
- Tamika Wallace

**SCIENCE**

**Head Teacher – Caitlin Sculthorpe**

- Rebecca Coulter
- Callie Jessep
- Lisa Mascord
- Ken McKenzie
- Ryan Norris
- Peter Walker

**TECHNOLOGY & APPLIED STUDIES**

**Head Teacher - Kalynda Martone**

- Amie-Lea Friend
- David Kass
- Patrick Kennedy
- Kathryne Moloney
- Mallory Smart
- Jack Steel
- Hayley Wannell



# Support Staff - 2024

## **BUSINESS MANAGER**

**Daniella Hargood**

## **SCHOOL ADMINISTRATION STAFF**

**Karen Granger - Administration  
Manager**

- Erin Corby
- Janine Dunne
- Melissa Gray
- Amy Green
- Jo Gulson
- Lynn Madden
- Amanda McCarthy
- Amanda Rees
- Vicki Rath
- Leanne Williams
- Deanne Worboys

## **SCHOOL COUNSELLORS**

- Georgia Cameron
- Leonie Miller

## **STUDENT SUPPORT OFFICER**

- Felicity Nolan

## **FARM ASSISTANT**

- Brendan James

## **GENERAL ASSISTANT**

Terry Cummins  
Bill Curry

## **SCHOOL LEARNING SUPPORT OFFICERS**

- Mackenzie Atkinson
- Nicole Atkinson
- Danielle Coleman
- Penny Croker
- Harry Falk
- Gabby Hunt
- Danielle Green
- Mark Rogers
- Jacqui Vittles
- Archie Wearne
- Linda Wearne
- Helena Whitfield
- Terrie Young

## **CANTEEN**

**Supervisor – Cassandra Harris**

## **TECHNOLOGY SUPPORT OFFICER**

- Max McGreevy





## Subjects Studied

### Year 7

English  
Geography / History  
Language – German  
Library  
Music

Maths  
PDHPE  
Science  
Technology Mandatory  
Visual Arts

### Year 8

All Year 8 students study the following compulsory subjects:

English  
HSIE  
Maths  
Music

PDHPE  
Science  
Technology Mandatory  
Visual Arts

### Years 9 & 10

All Year 9 & 10 students study the following compulsory subjects:

HSIE  
English  
Maths

PDHPE  
Science

### **ELECTIVE SUBJECTS**

There will be **two** sections for elective choices.

**200 hour courses** studied over 2 years. Students are to study **three** subjects from the list below.

Agriculture  
Child Studies  
Commerce  
Dance  
Drama  
Food Technology  
Graphic Technology

Industrial Technology – Engineering  
Industrial Technology – Metal  
Industrial Technology – Timber  
Music  
Physical Activity and Sport Studies  
PDHPE  
Visual Arts



## TYPICAL YEAR 11 CURRICULUM PATTERN

LINE 1	LINE 2	LINE 3	LINE 4	LINE 5	LINE 6
English Advanced	Geography	Visual Arts/Visual Design	Mathematics	Ancient History	Biology
English Standard	Legal Studies	Agriculture	Mathematics Standard 1	Biology	Economics
English Studies	PDHPE	Business Studies	Mathematics Standard 2	Business Studies	Industrial Technology – Timber
	Physics	Chemistry	Mathematics Standard Non-ATAR	CAFS	Modern History
	Construction (VET)	Modern History	Sport, Lifestyle & Recreation	IDT (Vet)	Society and Culture
	Skills for Work and Vocational Pathways (VET)	SLR	Hospitality (VET)	Investigating Science	Retail (VET)
		Textiles and Design		Music	
				Food Technology	

## TYPICAL YEAR 12 CURRICULUM PATTERN

LINE 1	LINE 2	LINE 3	LINE 4	LINE 5	LINE 6
English Advanced	Biology	Ancient History	Skills for Work & Vocational Pathways (VET)	Visual Arts/Visual Design	Agriculture
English Standard	Business Studies	Biology	TAFE	Business Studies	Hospitality (VET)
English Studies (MAP)	Construction (VET)	Drama	General Mathematics	Chemistry	Investigating Science
	Exploring Early Childhood	General Mathematics	Mathematics	Food Technology	Legal Studies
	Geography	Music	Community & Family Studies	Industrial Technology – Timber	General Mathematics
	Industrial Technology – Metal	PDHPE	Sport, Lifestyle & Recreation	General Mathematics	Modern History
	General Mathematics	Physics	Sports Coaching (VET)	Mathematics (WRAP)	Textiles and Design
	Modern History	Retail Studies (VET)		PDHPE	
		Sport, Lifestyle & Recreation			



# Subject Requirements

## Practical Subject Requirements

In some subjects, students will be required to perform practical work eg. Science experiments, food preparation, and will be required to wear appropriate protective clothing and footwear as instructed by class teachers.

Technical workshops, Science laboratories and kitchens are equipped with machines which require strict safety precautions. For the protection of the student, and to comply with existing safety regulations, the following conditions apply:

1. Shoes with leather uppers and solid soles (i.e. standard black school shoes) must be worn. Pupils must not wear sports shoes or other non-regulation footwear in practical work areas.
2. Hair must be tied back.
3. Rings and other jewellery should not be worn in practical work areas.



## Book Requirements

The P&C run the canteen which sell book packs for each year which will be available from the Canteen.

The book packs contain books for all subjects and each year will be notified of the set of books required.

## Care of Books

To ensure that books last for the year and are easily identifiable, it is suggested they be covered with clear plastic or contact.



## BOOKS REQUIRED FOR YEAR 7 – 2024

Following is a list of exercise books required for each subject studied in Year 7.

SUBJECT	BOOKS REQUIRED
ENGLISH	2 x 128 page A4 exercise book
MATHEMATICS	2 x 128 page A4 5mm grid book 1 x Protractor, ruler, pencil & compass Scientific calculator (available from front office)
SCIENCE	2 x 128 page A4 exercise book
ART	1 x Visual Art Diary (11 x 14 inch) book with a black cover <b>(not A4 or A3 – Only available from the school canteen)</b>
TECHNOLOGY MANDATORY	1 x 64 page A4 exercise book
PDHPE	1 x 128 page A4 exercise book
LANGUAGE	1 x 128 page A4 exercise book
MUSIC	1 x 96 page A4 -stave music exercise book
HSIE (History & Geography)	2 x 128 page A4 exercise book
ALL SUBJECTS	1 x 8GB USB 2 x 2B Pencil Glue stick, scissors, eraser, pens, pencils, pencil case & ruler.

## BOOKS REQUIRED FOR YEAR 8 – 2024

Following are the exercise books required for particular subjects studied in Year 8

SUBJECT	BOOKS REQUIRED
ENGLISH	2 x 128 page A4 exercise book
MATHEMATICS	1 x 128 page A4 5mm grid book
SCIENCE	2 x 128 page A4 exercise book,
ART	1 x Visual Art Diary - <b>NOT SUPPLIED</b> (carry over from Yr 7 unless full. <b>Only available from school canteen</b> )
TECHNOLOGY MANDATORY	1 x A4 display folder 1 x 64 page A4 exercise book
PDHPE	1 x 128 page A4 exercise book
HSIE (History & Geography)	2 x 128 page A4 exercise book
LANGUAGE	2 x 96 page A4 exercise book
MUSIC	1 x 96 page A4 -stave music exercise book
ALL SUBJECTS	1 x 8GB USB 2 x 2B pencil Glue stick, scissors, eraser, pens, pencils, pencil case & ruler.



## BOOKS REQUIRED FOR YEAR 9 – 2024

Following are the exercise books required for particular subjects studied in Year 9

SUBJECT	BOOKS REQUIRED
ENGLISH	2 x 128 page A4 exercise book
MATHEMATICS	1 x 128 page A4 5mm grid book
SCIENCE	2 x 128 page A4 exercise book
AGRICULTURE	2 x 128 page A4 exercise book
ART	1 x Visual Art Diary (11 x 14 inch) book with black cover <b>(not A4/A3 – Only available from school canteen)</b> 1 x 2B Pencil
COMMERCE	1 x 128 page A4 exercise book
PDHPE	1 x 128 page A4 exercise book
INDUSTRIAL TECHNOLOGY	1 x 96 page A4 exercise book 1 x Display folder
ENGINEERING	1 x 96 page A4 exercise book 1 x display folder
DRAMA	1 x A4 Visual Art diary
PASS	1 x 128 page A4 exercise book
TEXTILES	1 x A4 Visual Art Diary 1 x 96 page A4 exercise book
INVESTIGATING INFANCY	1 x 128 page A4 exercise book
LANGUAGE	1 x 96 page A4 exercise book
HSIE (History & Geography)	2 x 128 page A4 exercise book
MUSIC	1 x 96 page A4 -stave music exercise book
DANCE	1 x 96 page A4 exercise book
ALL SUBJECTS	1 x 8GB USB, pens, pencils, ruler, glue stick & eraser <b>*BYOD is encouraged.</b>





## BOOKS REQUIRED FOR YEAR 10 – 2024

Following are the exercise books required for particular subjects studied in Year 10

SUBJECT	BOOKS REQUIRED
ENGLISH	2 x 128 page A4 exercise books
MATHEMATICS	1 x 128 page A4 5mm grid book
SCIENCE	2 x 128 page A4 exercise book
AGRICULTURE	2 x 128 page exercise book A4
ART	1 x Visual Art Diary (11 x 14 inch) book with a black cover (from Yr 9 unless full) <b>Only available from the school canteen.</b> 1 x 2B pencil
COMMERCE	1 x 128 page A4 exercise book
DRAMA	1 x A4 Visual Art diary
PDHPE	1 x 128 page A4 exercise book
HSIE (History & Geography)	2 x 128 page A4 exercise book
GRAPHIC TECHNOLOGY	1 x Resume Folder
INDUSTRIAL TECHNOLOGY	1 x Resume Folder 1 x 48 page A4 exercise book
PASS	1 x 128 page A4 exercise book
ENGINEERING	1 x 96 page A4 exercise book 1 x display folder
LANGUAGE	1 x 96 page A4 exercise book
MUSIC	1 x 96 page A4 -stave music exercise book
COMMERCE	1 x 128 page A4 exercise book
DANCE	1 x 96 page A4 exercise book
DIGITAL MEDIA	1 x Visual Art Diary (11 x 14 inch) book with black cover ( <b>not A4/A3 – Only available from school canteen</b> )
ALL SUBJECTS	1 x 8GB USB pens, pencils, scissors, pencil case & ruler glue stick & eraser <b>*BYOD is encouraged.</b>





# Canteen

The Canteen is the main fundraiser for the P&C.

## FOOD PRICES

### Sandwiches

Salad	\$5
Chicken and Salad	\$5
Chicken, Lettuce & Mayo	\$5
Ham and Salad	\$5
Egg and Lettuce	\$4
Ham, Cheese & Tomato	\$4.50

### Bowls

Small Salad	\$4.50
Small Chicken Caesar Salad	\$5
Large Salad	\$6
Large Chicken Caesar Salad	\$6.50
Grazing Platter	\$12

### Rolls and Wraps

Salad Wrap	\$4
Chicken, Lettuce, Mayo Wrap	\$5
Small Salad Roll	\$4
Small Ham & Salad Roll	\$4
Small Chicken, Lettuce & Mayo Roll	\$4
Large Salad Roll	\$5
Large Ham & Salad Roll	\$5
Large Chicken, Lettuce & Mayo Roll	\$5

### Hot Food (order only)

Toasted Turkish Roll	\$8
Pulled Pork Roll	\$6
Hot Ham & Cheese Roll	\$4
Mulwarae Burger	\$6

### Hot Food (every break)

Small Garlic Bread	\$2.00
Large Garlic Bread	\$2.50
Hot Pasta	\$3.50
Hot Dog	\$4.00
Sausage Roll (Meat or Vegetarian)	\$4.00
Chicken Burger	\$4.50
Chicken Chilli	\$5.00
Meat Pie	\$5.00

### Snacks

Popcorn	\$0.50
Callipo	\$1.50
Icy Twists	\$1.50
Chips (Honey Soy/Sea Salt)	\$2
Paddle Pops (Choc/Rainbow)	\$2
Fresh Watermelon	\$3
Yoghurt	\$4
Fruit Bowl	\$4

### Drinks

Popper (Apple/A&B/Orange)	\$1.50
Small Plain Milk	\$2
Water (Plain/Sparkling/)	\$2
Up & Go (Choc/Van/Strawberry)	\$2.50
Glee (Trop/Blackcurrant/Watermelon)	\$3
Small Milk (Choc/Strawberry)	\$2.50
Large Plain Milk	\$2.50
Waterfords Mineral Water	\$3.50
Large Milk (Choc, Vanilla, Strawb, Caramel)	\$3.50
Large Juice (Orange/Apple)	\$3.50

Tomato Sauce 20c, BBQ Sauce 40c



# UNIFORM

## Shirts

- White Polo Shirt - \$40
- White Button Up Shirt - \$40
- Senior Shirt - \$40

Ties \$29  
Bucket hats \$10

## Jumpers/Jackets

- Black Softshell Jacket \$80
- Boomerang Fleece Jumper \$62
- Woollen Jumper \$75
- Heavy Winter Jacket \$90

## PE Uniform

- PE Shirt \$40
- PE Shorts \$35
- PE Tracksuit Pants \$68
- Sports Jacket \$80

## Shorts/pants/skirt

- Skirt - \$50
- Grey Pants – Female Cut \$35
- Grey Shorts – Female Cut \$30
- Grey Pants – Unisex Cut \$25
- Grey Shorts – Unisex Cut \$20





